



MINUTES FOR THE MEETING OF BLOCKLEY PARISH COUNCIL

HELD ON THURSDAY 25TH JANUARY 2018 AT 7.00 PM IN THE LITTLE VILLAGE HALL, BLOCKLEY.

Present: Cllrs Steve Finch (Chairman), Kevan Lambert (Vice-chairman), Jenny Lidsey, Stewart Bell and Peter Craig, District Councillor Sue Jepson and County Councillor Lynden Stowe.

In attendance: PCSO Cassie Wilford, PCSO Paul Hancock, Mrs Jenny Walsh (RFO) and Mrs Alexia Monroe, the Clerk.

Members of the Public: 1 **Press Representatives:**

1. **Welcome and Apologies:** Cllr Finch welcomed all those present and accepted apologies for absence from Cllr Becky Porter and Cllr Margaret Bryan.
2. **Declarations of Interest in items on the Agenda:** Cllr Lambert, Cllr Lidsey and Cllr Bryan are members of St George's Hall Committee (SGH). Cllr Porter is a member of the Blockley Allotments Association. Cllr Stewart Bell has an interest in 17/05243/OPANOT for Hide Barn, Paxford.
3. **Approval of the Minutes of the Parish Council held on 16th November 2017 and 9th January 2018:** The draft minutes having been circulated were signed by the Chairman. The minutes of November 16th were agreed by a majority of councillors as a true representation of the proceedings of the meeting; there was an objection by Cllr Lidsey and an abstention by Cllr Lambert. The minutes for 9th January 2018 having been circulated for approval were signed by the Chairman and accepted unanimously.
4. *In accordance with Standing Orders public speaking was limited solely to items on the agenda.* PCSO Paul Hancock and a PCSO Cassie Wilford reported on the latest crime figures. Mr Matthew Gregory drew the Council's attention to the mobile telephone mast being erected on the reservoir site Greenway Road and reminded Cllr Stowe of his request for a pavement to the top of Greenway Road.
5. **County and District Council Report:** Cllr Lynden Stowe reported on the council tax increases and the increased spending on highways. Cllr Sue Jepson reported on the Local Plan and the new affordable housing allocation.
6. **Finance:**
 - 6.1 The financial report for January was issued to councillors by Jenny Walsh (RFO).
 - 6.2 Request for a memorial bench for Barry Dare. The area by the war memorial would be inspected before a decision will be made at the next meeting. It was decided in principle that BPC would have the final decision as to the style of the bench and any wording on the plaque. Mrs Dare and family would be responsible for all future maintenance and renovations. If and when notified by the Council that any repairs are needed they are to be rectified within 21 days; if this is does not happen the Council reserves the right to remove the bench upon seven days written notice.
 - 6.3 Notification that a new battery for the Blockley defibrillator had been ordered from Community Heartbeat Trust by the Clerk at a cost of £150 + vat and £10 carriage. Approval at the next meeting.
 - 6.4 Approval of the Service Level Agreement with Community Mentoring and Support CiC (CMAS) and approval the permanent provision of a Junior Youth Club. The agreement was accepted unanimously and signed by the Chairman. It was agreed to discuss the closure of the Blockley Youth Club bank account at the next meeting.
 - 6.5 Additional tree works identified in the 2017 tree report: further quotations had been received and it was decided to award the contract to Treecreepers Arborists who removed the large fallen branch in the cemetery at short notice.

6.6 Expenditure items and BACS payments approved for January. Approved unanimously

Payee	Description	Amount	CHQ
English Elm	Grounds maint. Jan 18	1246.71	BACS
Mrs A Monroe	Salary for Jan 18	DP	BACS
Mr R Mayo	Salary for Jan 18	DP	BACS
Mrs J Walsh	Salary for Jan 18	DP	BACS
Mrs S Mayo	Salary for Jan 18	DP	
Mrs J Walsh	Expenses Jan 18	15.00	BACS
Mr R Mayo	Expenses Jan 18	19.80	BACS
Mrs A Monroe	Expenses Jan 18	144.29	BACS
Wicksteed	ON HOLD		BACS
Lodders Solicitors	Legal costs: churchyard wall	232.20	BACS
Blockley PCC	Hire room 5/12/17 & 9/1/18	30.00	BACS
Blockley Sports & Social Club	Hire for youth club Sept-Dec 17	210.00	BACS
Tree Creepers Arborists	Emergency tree work	450.00	BACS
	Total salaries	£2,382.87	
	Total payments		£3,838.67

7. Planning:

7.1 Cllr Craig reported on the recent planning applications. The councillors approved the Parish Council's views submitted to CDC. BPC 0 objection: CDC: 20 permitted, 0 refused; 1 withdrawn; 9 in circulation. Cllr Stewart Bell reiterated his interest in 17/05243/OPANOT and was not part of any discussion on this application. Approved unanimously.

8. Burials/churchyard/cemetery:

8.1 Update on the repair of the drystone wall in the churchyard in Blockley. Cllr Finch reported that as well as completing the planning application process with CDC, the Diocese have requested a completely new faculty application. This means that the wall will not be repaired until the summer. On the advice of Sinclair Johnston, the Diocesan structural engineer, it was agreed that the scaffolding will be removed

8.2 The slippery nature of the cemetery path has been brought to the council's attention. The Clerk has written to Cotswold Landscaping twice for a quotation with no reply, other contractors will be contacted to provide quotations to enable a decision at the next meeting.

9. Youth: Cllr Lidsey reported on the current numbers and status of the young people in the Youth Club. The possibility of reducing the entry age for both the Junior and Senior Youth Clubs is being considered.

10. St George's Hall: Cllr Lambert reported while awaiting further information from the Charity Commission regarding the conditions required for formalising the sole trusteeship to be invested in the Parish Council, the main focus of SGH work has been regularising SGH contracts with its suppliers and other site users mainly for utilities. This is a slow business, which the SGH Secretary, Jenny Walsh, has been carrying out diligently. Arrangements for the day to day running of the Hall are running smoothly, with Ray Mayo taking on the main functions and Sally Mayo acting as letting secretary. We hope shortly to be in a position to take a longer range view of the future needs of the Hall. The accounts are all up to date.

11. Annual Newsletter – request for lead councillors to prepare draft reports by the end of February for publication before the annual meeting in May.

12. Highways:

- 12.1 Blockley level crossing will be closed overnight on 6/7th February for essential barrier maintenance. This has been advertised on the website.
- 12.2 The Clerk has passed on a request to Highways to turn Chapel Lane in Blockley into a Quiet Lane. No reply has yet been received.
- 12.3 The Maintenance Officer has refilled the salt/grit bins around the parish.
- 12.4 Bob Skillern has confirmed that the damaged sign in Draycott will be replaced.

13. Playground inspections:

One part of the Wydelands floor panel is being manufactured by Wicksteed and will be delivered to the Maintenance Officer in due course.

14. Correspondence – Review of the Register:

15. Update on the defibrillator on Station Road: The Clerk and RFO will meet in the next few days to look into the National Lottery funding.

16. Urgent Matters to Report:

- 16.1 Litter pick/spring clean to be arranged for 3rd March. Date for other villages to be confirmed.
- 16.2 Flagpole at St George's Close. The Clerk to ask Geoff Gregg to move it back to SGH.
- 16.3 Gloucestershire Association of Parish and Town Councils (GAPTC) will arrange an evening for councillor training in Bourton on the Water – Councillors to advise the Clerk of their availability in March.
- 16.4 The bus shelter in Aston Magna has sustained some storm damage, the Maintenance Officer will be undertaking the repairs and will notify the council of a budget.
- 16.5 The branches of the yew at Church Gates to be cut back by Treecreepers when pruning the large yew in the churchyard.
- 16.6 Red Cross first aid course available – more information from Cllr Lidsey.

17. Date of next meeting: –Thursday 15th February 2018 in The Jubilee Hall, Blockley at 7pm.

Meeting closed 10.00pm.

Part 2 Confidential session to discuss the awarding of the contract to fell the remaining three Corsican pines in the cemetery on Station Road, Blockley and to discuss a request by an existing council contractor for a temporary change to their contract.

2.1 Following a discussion and the examination of three quotations, a contractor was appointed by a majority decision. The quotation accepted for the contract was £9,130.00

2.2 Following the request for a temporary change to their contract by an existing council contractor, the councillors unanimously agreed to refuse the request.

Planning applications in circulation

Ref	Address	Description	Deadline	Response by BPC and CDC
17/00842/FUL	Land adjacent Fosse Lodge, Stratford Road, Moreton-in-Marsh, GL56 9NQ	Application for redevelopment of former scrapyards for residential development.		Awaiting decision
17/05062/LBC 17/05061/FUL	Elm House St Georges Terrace Blockley GL56 9BN	Removal of infill garage shelter and rebuild with single garage structure	15/2/18	Awaiting decision
17/05043/COMPLY	Elm House St Georges Terrace Blockley GL56 9BN	Compliance with condition 3 (windows), 9 (staircase), 10 (railings) & 11 (gates) - Erection of gates to access, replacement windows and internal alterations to dwelling and outbuilding	9/1/18	Awaiting decision
17/04769/FUL	Prior Bank Bell Bank Blockley Moreton-In-Marsh Gloucestershire GL56 9BB	Installation of first floor window in east side elevation and lower ground floor infill extension to front	15/2/18	Awaiting decision
17/05243/OPANOT	Hide Barn Galloping Lane Ditchford GL56 9QR	Notification under Town and Country Planning (General Permitted Development) (England) Order 2015 Schedule 2, Part 3, Class Q for conversion of agricultural building to dwelling house	2/2/18	Awaiting decision
17/05157/FUL	Sandown Cottage Pye Mill Lane Paxford GL55 6XD	Garage at rear of site -	8/2/18	Awaiting decision
17/05094/FUL	Mulberry Cottage Station Road Blockley Gloucestershire GL56 9ED	Proposed erection of dwelling with garage and ancillary accommodation.	1/2/18	Awaiting decision
17/05030/FUL	40 Park Road Blockley GL56 9BZ	Three storey side extension and single storey rear extension	18/1/18	Awaiting decision

Decision Notices:

Ref	Address	Description	
17/03155/FUL	The Cottage, Station Road, Blockley	Full application for erection of new dwelling together with new access arrangements and garage.	Withdrawn
17/04303/FUL	The Threshing Barn, Paxford GL55 6XU	Retention of summerhouse	Permit
17/04547/TCONR	Barn Cottage, Aston Magna, GL56 9QQ	Work to trees in conservation areas for T.1 cherry – fell, T.2 – cherry – fell; T.3 cherry crown reduce by 1.5m (clear flower bed and roof)	No objection
17/04056/FUL	Alvewood, Paxford Road, Chipping Campden, GL55 6LA	Retention of earth bunds.	Permit
17/04317/LBC	Churchill Barn, Draycott, Home Barn, Draycott, GL56 9LQ	Replacement of existing single glazed windows and doors with new to match existing profiles with double glazed units	Permit
17/03596/FUL & 17/03597/LBC	Elm House, St George's Terrace, Blockley, GL56 9BN	Demolition of garden room, erection of larger extension. Erection of gates to access.	Permit
18/00153/NONMAT	East View Cottage Paxford GL55 6XG	Non-material amendment to permission 16/03732/FUL involving the addition of two rooflights in place of single rooflight in ground floor kitchen	Permit
17/05173/NONMAT	Green Pastures School Lane Blockley GL56 9HX	Non-material amendment to application 15/01469/FUL for 1) Change window frames in the garage (currently white metal) to UPVC Residence 9 Cotswold biscuit to match windows in the house instead of to spray painted wood as in original plan 2) Move planned bedroom window from west wall to north wall to give more privacy to bedroom occupants 3) Move planned front door approx. 2 m to east in order to make better use of inside living space	Permit
17/05098/COMPLY	Land Adjacent To The Mill Garden Station Road Blockley GL56 9DT	Compliance with conditions 16 (Arboricultural Method Statement and Tree Protection Plan) and 17 (Construction Method Statement) of permission 17/01439/FUL - Erection of a single dwelling and garage with new access and driveway	Permit

17/04856/LBC	Crown Inn And Hotel High Street Blockley GL56 9EX	Sub-division of ground floor room to create en-suite bedroom	Permit
17/04791/FUL	Warren House Blockley GL56 9HL	Convert and raise roof of garage to provide additional living accommodation	Permit
17/04292/LBC	Vine Cottage Paxford GL55 6XH	Replace top right rotten window (A) with a wooden replacement	Permit
14/04655/FUL	Land North East Of Northwick Mill Farm Station Road Blockley	Change of use and conversion of disused building to residential dwelling	Permit
17/04921/TCONR	Glebe House High S Blockley GL56 9ES	T1, T2 & T3 Yews to be felled	No objection
17/04614/LBC	Keepers Lodge Aston Magna GL56 9QQ	Single storey extension to annex, single storey link between the annex and utility area, removal and replacement of single storey kitchen/entrance area, a detached timber framed double garage and various minor alterations to ground floor of existing house	Permit
17/04772/TCONR	Norton Cottage Aston Magna GL56 9QQ	Prunus (T1) - shape 15% Holly (T2) - shape 10% Prunus (T3) - (bracket fungus) - felled - dead, dying & diseased Magnolia (T4) - 20% reduction - Elderberry (T5) - prune sides	Permit
17/04590/LBC	Norman Chapel Vicarage Road Aston Magna GL56 9QN	Repainting of the front and side exterior brickwork using traditional lime mortar and technique.	Permit
17/04317/LBC	Churchill Barn Draycott Home Barn Draycott GL56 9LQ	Replacement of existing single glazed windows and doors with new to match the existing profiles with double glazed units	Permit
17/04772/TCONR	Norton Cottage Aston Magna GL56 9QQ	Works to trees in conservation areas for Prunus (T1) - shape 15% Holly (T2) - shape 10% Prunus (T3) - (bracket fungus) - felled - dead, dying & diseased Magnolia (T4) - 20% reduction - Elderberry (T5) - prune sides	Permit