

BLOCKLEY PARISH COUNCIL



Minutes of the meeting of Blockley Parish Council held on Thursday 16th May in the Jubilee Hall, Blockley at 7.03pm.

Present: Councillors (Cllrs) Margaret Bryan (retiring acting chairman), Tom Bradley, Jenny Lidsey, Stewart Bell, Peter Craig (retiring councillor), Jon Bryan, Eleanor Thorneycroft, Simon Dunscombe and Chris Scragg.

Members of the public: 2 members of the public. Mrs Sarah Longbottom (clerk)

1. Election of Chairman of the Council: Councillor Lidsey proposed that as Councillor Bell is the most experienced councillor besides herself that he should be elected to the role until the Autumn. Once the new council have gained experience and a better understanding of the role, a further election can take place.
Councillor Lidsey proposed the election of Councillor Bell to Chairman and Councillor Bradley seconded the nomination. All councillors were in unanimous agreement.
The new Chairman thanked Councillor M. Bryan for her time and dedication to Blockley Parish Council.
2. Welcome to the new Clerk Sarah Longbottom and new councillors: Jon Bryan, Eleanor Thorneycroft, Simon Dunscombe and Chris Scrag.
3. New councillors to sign the Declaration of Acceptance forms: all councillors signed and counter signed by the clerk and filed at Blockley Parish Council Office. Register of Interest forms were completed and signed by all councillors and are to be sent to the Elections Department, Cotswold District Council.
4. Declarations of Interest and Dispensations for items on the agenda *Councillors must declare it if they have an interest in any matter before the council either at the start of the meeting or prior to commencement of discussion of the topic in question.*
Cllr Scrag declared the planning application he has submitted for his property, Elm House, St George's Terrace.
5. Appointment of Lead Councillors:
5.1: Planning – The retiring Cllr Craig provided the new councillors with an overview of what is required in the role as lead councillor. Cllr Scragg was proposed by Cllr Bradley and seconded by Cllr Lidsey, Cllr Scragg was unanimously appointed to the role of lead councillor of planning.
5.2: Finance – Cllr Dunscombe was proposed by Cllr Bradley, it was seconded by Cllr Scragg, Cllr Dunscombe was unanimously appointed to the role of lead councillor of finance.
6. The minutes of the meeting held on 19th April 2019 were proposed by Cllr Bradley, accepted unanimously and signed by the chairman.
7. In accordance with Standing Orders public speaking will be limited solely to items on the agenda. No public speaking.
8. Playground inspections: Wicksteed have been commissioned to conduct the annual unaccompanied inspection of the five play areas in the parish. The inspection was conducted on the same day as the meeting 16.05.19.
Cllr Thorneycroft agreed to also conduct a review of the 5 play areas and update the council at the June meeting. Cllr Craig suggested the 'Inspecting Children's Playgrounds' training session held by Children's Play Advisory Service for Cllr Thorneycroft.

Chairman.....

BPC Annual minute Page reference:.....

Blockley Parish Council May Minutes Page 1

9. Finance:

9.1 Finance report: The end of year accounts is being produced by Edge IT

9.2 Approval of payments for May 2019 listed below. Proposed by Cllr Bryan and accepted unanimously.

Alexia Monroe	Clerk's services	£1894.22	300685
Ray Mayo	Expenses for April	£48.49	300687
Ray Mayo	Salary for April	Not to be disclosed	300686
Cotswold Building Ltd	Maintenance supplies	£32.51	300689
Community Mentoring and Support CiC	April youth services	£722.68	300688
Paxford Village Hall Committee	BPC Meeting	£18.00	300690
Blockley Sport and Social	Charge for April	£180.00	300684

10. Planning: The council were updated by Cllr Craig that the suggested names for the Draycott Road development have been accepted by the developers.

11. Burials/cemetery/churchyard

11.1 Cllr M. Bryan has provided a full account of the churchyard wall in her annual review. It was reported that the diocese has no interest nor desire for a faculty.

11.2 It was proposed by Cllr Bradley and seconded by Cllr Scragg that the work to remove the stump in the lower cemetery is to be commission with BA Hull Ltd.

11.3 Closure of the upper cemetery for cremated remains.

11.4 Ten additional burial spaces are having been made available in the upper cemetery.

12. Youth Activities: Cllr Lidsey informed the new council about CMAS, the non-profit making organisation that provide the youth group services. It was reported that the summer months and the lighter evenings always generates an increase in the numbers attending. Planning for a trip to Cotswold Wildlife Park is underway. The Play Rangers will be holding the Play Gloucestershire half term session on 29th May in Blockley.

13. Correspondence: A report of key emails sent to the clerk was circulated at the meeting

13.1 The new council were updated that the successful 2019 grass cutting contractor, Mr Mark Stevenson, is no longer able to honour the contract, he is to repay the money owed monthly. Cllr Bell remarked that it may take a period of two years and persistent correspondence will be required

13.2 Section 106, Draycott Road development, confirmation has been received from CDC that the money has been received. The Clerk is to request that the funds are released to BPC

13.3 Request for memorial bench or tree by Ms Carolyn Peters; Cllrs agree that no more trees, Clerk to advise about a bench

13.4 It was agreed that all seven councillors will meet on a Saturday to review the parish and meet with the Maintenance Officer Ray Mayo

13.5 Paxford Park Picnic, public liability insurance must be granted for the council to permit usage of the park, clerk to arrange

13.6 GigaClear, residents are appreciative of the repairs that they have completed upon BPC's request

14. Urgent matters to report - For information only – (no decisions made in this part of the meeting)

14.1 The monthly written Police report had been previously circulated

14.2 As a new council, Cllr Bradley is to contact the production manager of Father Brown to discuss the arrangement

Chairman.....

BPC Annual minute Page reference:.....

Blockley Parish Council May Minutes Page 2

- 14.3 All agreed the need for a white line on Park Road at the bottom of Greenway, clerk to discuss with Cllr Stowe
- 14.4 Website review and social media platform, Cllr Bryan and the clerk are to meet to discuss
- 14.5 Finance software training required for new Responsible Finance Officer, Sarah Longbottom, circa £280, proposed by Cllr Bradley and seconded by Cllr Bryan
- 14.6 Acknowledgement of additional cost from Edge-IT to reconcile 2018/19 accounts in the absence of a RFO and the annual audit

The meeting closed at 8:15pm

Signed by the Chairman..... Date:.....

Print of Chairman.....

Planning applications in circulation:

Planning applications in circulation and Cotswold District Council Decision Notices:

Ref	Address	Description	Deadline	Response by BPC and CDC
19/01171/FUL	Wold House Bell Lane Blockley Moreton-In-Marsh Gloucestershire GL56 9BA	Alteration and extension to existing dwelling (Re-submission of previously approved application 16/01625/FUL)		Awaiting decision BPC suggests: No comment, CDC determine
19/01307/FUL	Tredwells High Street Blockley Moreton-In-Marsh Gloucestershire GL56 9HF	Demolition of existing single storey rear extension and erection of replacement, conversion of a single storey attached garage to provide additional living accommodation, internal alterations and garden shed		Awaiting decision BPC suggests: CDC determine in accordance with policy
19/01343/LBC	Hawthorne Cottage High Street Blockley Moreton-In-Marsh	Insert window to south west (rear) elevation		Awaiting decision BPC suggests:

Chairman.....

BPC Annual minute Page reference:.....

	Gloucestershire GL56 9HF			LBC officer to determine
18/05007/COM PLY	Land Off Draycott Road Draycott Road Blockley	Compliance with Conditions 2 (sample materials), 3 (sample panel stone), 4 (sample panel render), 5 (sample panel brick), 7 (window and door colours), 8 (design details), 16 (external lighting) and 17 (levels) of approval 18/02587/REM - Residential development for up to 23 dwellings and associated works (Reserved Matters approval pursuant to Outline permission 15/01020/OUT)		Awaiting decision
19/00741/FUL	Merryn House, Draycott, GL56 9LQ	Single storey side extension (Resubmission of 18/04856/FUL with revised roof design)	4/4/19	Application Permit (24.04.19)
19/00698/COM PLY	Land Off Draycott Road, Draycott Road, Blockley	Compliance with Condition 5 (surface water drainage) of Permission 15/01020/OUT - Residential development for up to 23 dwellings and associated works (Outline application) - Revisions to drainage scheme approved under 18/02844/COMPLY		Awaiting decision
19/01052/FUL	3 Brookside, Paxford, GL55 6XE	Erection of single and two storey extension. Insertion of 1 external door and window to side elevation. Replacement glazing.	25/4/19	Application Permit (01.05.19)
19/00722/FUL	Bath Orchard, School Lane, Blockley, GL56 9HU	Demolition of existing dwelling and erection of two dwellings; formation of new vehicular accesses, parking and turning areas;	4/4/19	Awaiting decision

		and all other associated works.		
19/00932/LBC	Haysell House, Old Cider Mill, Aston Magna Rd, Paxford	Listed building consent for replacement of a window and lintel.	25/4/19	Application Permit (30.04.19)
19/01142/TCON R	Orchard House, Chapel Lane, Blockley	Reduce canopy by 25% for ongoing tree maintenance.	N/A	No objection (26.04.19)
17/05094/FUL	Mulberry Cottage, Station Rd, Blockley GL56 9ED	Proposed erection of a dwelling with photographic studio.	N/A	Application Permit (10.05.19)
19/00937/COMPLY	Porch House, St George's Terrace, Blockley GL56 9BW	Compliance with condition 6 of permission 17/02195/FUL & consent 17/02196/LBC – timber framed & glazed extension with insertion of 2 windows in main house, repairs & alterations to existing outbuildings, together with associated landscaping to driveway and rear garden.	N/A	Awaiting decision
19/00919/FUL	Ditchford-on-Fosse Cottages, Ditchford.	Replace 2 cottages with a single residential dwelling.	16/4/19	Application Permit (26.04.19)
19/00243/COMPLY	Dutch Barns at Bank Farm, Paxford	Compliance with conditions 4 (window door colour) and 8 (replacement bat roost) of permission 18/03235/FUL - Change of use and alteration of agricultural building to residential dwelling	N/A COMPLY	Application Permit (15.05.19)
19/00392/COMPLY	Elm House, St George's Terrace, Blockley GL56 9BN	Partial compliance with Conditions 3 (sample materials), 4 (sample panel) and 7 (window etc details) of permission 18/03956/FUL- Construction of a single new dwelling with	N/A	Unknown – part compliance of conditions

		associated landscaping and access, including a new garage to the existing property		
19/01229/COM PLY	Blockley Water Treatment Works, Bell Bank, Blockley	Compliance with Conditions 3 (walling and roofing materials), 4 (sample panel of walling), 6 (windows, external doors, dormer windows, chimneys, cills, lintels, verges and garage doors), 7 (window colour), 10 (Arboricultural method statement), 11 (Archaeological investigation), 12 (Site investigation methodology), 13 (Landscaping scheme), 14 (Biodiversity management plan) and 16 (bat boxes) of permission 18/04506/FUL - Construction of a single dwelling and detached garage, (amendment to design and orientation of permission 16/03435/FUL)	N/A	Awaiting decision

