

Blockley Parish Council

**Minutes of the Parish Council Meeting of Thursday 15th February, 7pm, Draycott Mission**

**Present:** Jon Bryan (JB) Chair, Clare Turner (CT) Vice-Chair, Tom Bradley (TB), Charlie Mackinnon-Little (CML), Chris Leach (CL), Paul Baines (PB), Steve Neill (SN)

**Clerk:** Nikki Holt (NH)

**Apologies received:** Ellie Thorneycroft (ET), Alison Fowlie (AF), James Pargeter (JP), Lynden Stowe (LS)

**County Cllr:** Lynden Stowe (LS)
**District Cllr:** Clare Turner (CT)

**Meeting opened:**  7.00pm

1. Welcome and apologies for absence – apologies accepted from ET, AF, LS, JP
2. Items for Any other business: Jubilee Hall heating CML,
3. Declarations of Interest and Dispensations for items on the agenda - TB sits on the SGH Committee, CT has children of an age that may benefit from BPC youth & Rec initiatives.
4. Public Participation - Meeting was suspended at this point to hear a representation from a member of the public: Sue Salmon gave a report on Souper Mondays – will be holding their 5th this coming Monday. Have had more help from Cakes &Co ladies. Attendance has been good. New editor from The Voice will be attending next Monday and any Cllr is welcome to join. LVH Giga clear connection is free & Sue has plans to get some IT computer training for older community members.
5. **RESOLVED to approve the minutes of the Parish Council Meeting of 18th January 2024.** Proposed JB, seconded PB, Abstention CT, agreed by majority.

Matters arising.

* 1. Working group of volunteers around comms. **Ongoing**
	2. Working group for Y&R to meet. **Completed 06.02.24, further meeting planned**.
	3. Advise when Grips will be cut into Greenway Road. 19.10.23 **Awaiting update from County Cllr Stowe CT sent a reminder of action on 07.02.24.**
	4. Liaise with Inspire to Aspire for improvement in updates and general communication. Completed, whole provision will be reviewed by working group.
	5. Summer Camps provision**. Y&R working group progressing.**
	6. Clerk to chase Inspire to Aspire for youth club update. **Completed reports now received for May 2023 to Jan 2024**
	7. Summer Camps - discuss with provider 30 participants next year & feedback thanks. **Working group meeting scheduled for 06/02/24 to progress this.**
	8. Y&R committee to set up working group to consider more Build Back Better grant options**. Completed 06.02.24, further meeting planned.**
	9. Dogley/BPC Job done project. **Completed chased 31.01.24. LS can only offer £500 grant ACTION CT to discuss with proposer and consider other grant funding which may be available.**
	10. Create Flow diagram for heating which signposts and informs to share on website, parish boards, social media & possible public presentation. **Ongoing ACTION CML**
	11. Create doc for recruitment of Flood Warden. **In progress CT has prepared** **Article for March edition of The Voice (and associated social media) in progress. It was noted several wardens across different parts of the parish would be beneficial.**
	12. District Councillor (CT) to speak to CDC (forward planning team) about the planning requirements for cemeteries to inform ongoing search for land**. Complete: advice from James Brain circulated 22.01.24.**
	13. Difficulties for resident groups re SGH. **In progress, on site meeting scheduled for 24/02/24.**
	14. Clerk to request copy of SGH committee meeting minutes asap after meetings. **Complete & noted that new hall manager is now in post and will attend 24/02/24 meeting.**
	15. Resident issues with access to A44 from Greenway due to speeding vehicles. Council to discuss with Cllr Stowe at next meeting. **Cllr Stowe not present at February meeting – deferred until March meeting**
	16. Little Shoe Broad 20mph sped limit to discuss with Cllr Stowe. **ACTION** Awaiting further feedback from **LS & GCC Highways**. Traffic regulations order would be required, can take up to 2 yrs to legislate for. **Ongoing**
	17. Road leading up to Mill Close and Churchyard in disrepair. **ACTION** **LS** **will discuss with R Grey at Highways**. **CT sent a reminder of action 07.02.23.**
	18. CT will follow up re Neighbourhood Policing with reference to aggression from driver to SWG & joggers. Local
	19. Cat’s Eyes missing on Bourton on the Hill Road & Station Road. **ACTION LS to follow up. CT sent a reminder of action** on 07.02.24.
	20. CT to check if parishes are responsible for any general election costs. **Complete; no costs to parish confirmed by Sarah Dalby**
	21. Clerk/CL to initiate surveys etc to get estimates for necessary repairs to churchyard wall. **In progress, meeting planned.**
	22. Clerk to request posters and any other print material for Robin Bus. **Emailed contact awaiting response**.
	23. Clerk/CT to re-circulate information about the quarterly meetings set up by Police & Crime Commissioner to all councillors. **Complete CT circulated 23.01.24.**
	24. CT to follow up public meeting with Policing team and PCC with Ebrington Parish Council & Simon Ellson. Complete **followed up with EPC 22.01.24and subsequent phone call with Simon Ellson 23.01.24.**
	25. CT to draft a response to CDC officer by COP 19.01.24 re: Haberdasher’s Street name. **Complete: response sent via email on 19.01.24 & follow up on 31.01.24. CDC confirmed street name would be Haberdasher’s Close 09.02.24.**
	26. CT to circulate possible meeting dates for Local Plan Working group to be scheduled after consultation opens. Completed meeting took place on 07.02.24 **ACTION** **All ongoing project to include parishioners’ views.**
1. County and District Councillors’ updates.
	1. County Cllr Stowe: not present
	2. District Cllr Turner gave an update on/highlighting: update on EV charging points. Rissington Road Car park is due to have EV charging points, CDC are not impressed with the contractor they have been working with. Second homes and holiday homes were discussed, new powers for CDC to charge premium on holiday homes and empty homes, holiday homes businesses registered for residential bins. Local Plan consultation is in progress, meeting next week for Cllrs, public session on March 8th at Redesdale Hall. Responding to residents’ concerns, potholes/road issues, liaising with planning enforcement officer re Planning Breach, Budget reviewing documents. Crowd Fund Cotswolds new funding round opening – share with residents. TB asked about data from Rural Services Bulletin re affordable homes.
2. Finance: Cllr Bryan
	1. Thefinance report had been circulated to councillors for review ahead of the meeting**. RESOLVED to approve Financial Report for 13.01.24 – 09.02.24. including bank reconciliation for January 2023 & detailing all accounts held by the council as circulated & shared prior to meeting**. Discussion around Defib running costs **ACTION** **PB advised Resuscitation course needed & agreed to research and advise providers** Proposed JB second TB. Carried by majority.
	2. **RESOLVED to approve transactions for period 13.01.24 -09.02.24** Proposed JB, seconded CT. Carried by majority.
	3. **RESOLVED to agree & adopt Councillor Privacy Policy.** Proposed JB, seconded CL, abstention CML &TB. Carried by majority.
3. Youth & Recreation: update from committee
	1. Update on Half Term Activity Working group met on 6th Feb – unable to set up half term activities as SGH not avail Jubilee too small. Circus Skills Workshop – booked for this Friday booked via Eventbrite (nb for future events data capture). CT chaired but CL is getting up to speed to lead from May. Reviewed Youth Club attendance low attendance in Seniors, limited feedback from provider. CT feels we should look at existing provision and consider what we would like for future and undertake a proper evaluation of provision. Investigate Grant opportunities and consider After School Provision. There was discussion around what the older ages group might enjoy/ engage with. Meeting scheduled for 29th February.
	2. **RESOLVED to carry over unspent half-term budget (£1225 as agreed 15.01.24) to Easter Holiday activities KS1/2/Early years** Proposed CT, seconded CL. Carried by majority.
4. Environmental Sustainability: Cllr Turner no recent meeting update deferred to March.
	1. EV charging NDA from Believ – Cllr Neale update. In order for Believ to proceed they need to clarify certain things in terms of power level provision. Discussion over why NDA required. **ACTION** **TB to put onto agenda for SGH meeting last Thursday of March to consider allowing charge points in Car Park**. **ACTION** **All Cllrs to read Believ Proposal and NDA and feedback to SN before March meeting.**
5. Community: Community Speed Watch - Cllr Fowlie. Not present
6. Community: Pristine Parish – Cllr Turner update. In progress no update at present
7. Community: Time banking – Cllr Leach update.

12.1 CL had meeting in Glos, with Fair Shares. Main takeaway is that this is a great way of encouraging community spirit & involvement. Skills exchange and sharing. Basic principle is 1 hr in 1 hr out or donate your hr to a good cause. Potential to co-ordinate a lot of current parish activities. CT suggested work up into Crowd Fund project. A co-ordinator would need to be funded and found in order to fundraise from local businesses. **ACTION CT to work up into a proposal for April Meeting NH & CL to work with.**

1. St George’s Hall update – Cllr Bradley.
	1. New Hall Manager in place new hours 10 hrs/wk. Meeting on site Sat 24th 10.30 for all councillors. Mgr. is getting quotes to install a gate between Jubilee Hall and SGH. New booking fees from Jan 1st - £20/hr min 2hr booking. Robinson room £14/hr. They have had good feedback on new AV equipment. TB will report Financials in future **ACTION NH to request from Hall Mgr. (Mike Gunn) copy of draft minutes for all future meetings**. Next meeting 29th March. **ACTION Mgment Committee/Mike Gunn to report financials to NH** Annual Report and accounts have been submitted. With AF leaving there will be a vacancy for another Cllr to sit on SGH committee.
2. Burials: Cllr Bryan update on churchyard dry stone wall repair Cllr Bryan scheduling meeting for Dry stone wall – **Ivy needs to be removed to facilitate proper inspection by contractor** **ACTION** **NH & Maintenance Officer**
3. Planning: Cllr Neill/ Cllr Tuner
	1. Review of current planning applications as circulated & shared prior to meeting. **ACTION SN & CT will add their comments to spreadsheet and NH will submit to CDC.**
	2. Latest information on naming of Haberdasher’s Development. See item 5.26 above.
	3. Update on Neighbourhood plan for the parish – **ACTION CT will work into a paper for next month. NH to check out funding /grant options.**
	4. Working group update on BPC response to Local Plan Consultation – Cllr Turner Working group met on 7th, each working on various points. Next meeting 6th March.
	5. Discuss lead Cllr for Planning from March meeting. Will consider advertising in The Voice magazine inviting residents to join working group.

1. Clerk’s Highlights: As shared prior to meeting**. ACTION SGH Hall Mgr is admin on Charities commission so NH to ask him to be added onto access**. Updated council on Highways response to Lower Street issues, there will be investigation into springs & run off. Clerk has created a Calendar of Council events/processes which covers each month of the year. **ACTION NH to share with council.**
2. To receive Parish Councillors’ reports on matters not on the agenda. TB advised a new hall manager had been appointed and will attend the site meeting scheduled for councillors on 24/02/24. Discussion over proposed move of Northwick Portraits to Jubilee Hall. Need to establish clear ownership of portraits, JB will ask Heritage centre to take on finding ownership. Jubilee Hall heating – CML meeting with Hilary Sutton. Paxford are doing a litter pick this weekend.

**Meeting closed 21.13 pm**

**Date of next meeting: 21st March 2024, Little Village Hall, Blockley, 7pm**

**Approved by Blockley Parish Council:**

Signed………………………………………….

Print…………………………………………….

Date…………………………………………….

**Bank:**

Current Account Balance: £54,826.86

Instant Access Account Balance: £117,837.71

**Total £180,217.42**

**Adjusted Bank Balance considering unpresented payments and receipts Total: £173,340.92**

The bank was last reconciled to the 31st January 2024

**Income:**

£615 Beasley Burial 19.1.24

£2858.68 VAT refund 22.1.24

**Expenditure:**

View Transaction report (as minuted) for all transactions over reported period. Of Note:

£300 Heritage centre Toddler Group Hire Oct-Dec 15.1.24

£774.60 Community Heartbeat 17.1.24

£474.90 BT Qtrly invoice

**Notes:**

**Elected councillor allowances** – outstanding forms from AF, ET

**Second half churchyard wall,** £20k reserves allocated, previously minute to action subsequent year to first half completion. Proposal to proceed with securing quotation and relevant supplementary services.

**Churchyard Monuments**, £20k reserves allocated, to proceed to assessment in collaboration with Diocese.

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| **BPC Transaction Report - 13.01.24 -09.02.24** |  |  |  |
|  |  | Closing balance |  | 52939.17 |
| 07Feb2024 | B/P to: Cloudy Group Plc |   | -136.89 |   |
| 07Feb2024 | B/P to: Bl Heritage Centre |   | -48 |   |
| 07Feb2024 | B/P to: Thomas Fox L'scape |   | -643.2 |   |
| 07Feb2024 | B/P to: Inspire to Aspire  |   | -997.5 |   |
| 07Feb2024 | B/P to: Mr Steven Woods |   | -17.1 |   |
| 07Feb2024 | B/P to: R A Dunn |   | -45 |   |
| 25Jan2024 | B/P to: R A Dunn |   | -45 |   |
| 25Jan2024 | B/P to: C Scobie |   | -19 |   |
| 25Jan2024 | B/P to: BT |   | -474.9 |   |
| 24Jan2024 | Direct Debit (GRUNDON WASTE MANA) |   | -58.27 |   |
| 22Jan2024 | HMRC VTR |   | 2858.68 |   |
| 19Jan2024 | Credit | 1 | 615 |   |
| 17Jan2024 | B/P to: HMRC Cumbernauld |   | -266.93 |   |
| 17Jan2024 | B/P to: C Heartbeat |   | -774.6 |   |
| 17Jan2024 | B/P to: Mrs NC Scott |   | -1560.97 |   |
| 17Jan2024 | B/P to: Mr Steven Woods |   | -541.66 |   |
| 17Jan2024 | Direct Debit (NEST) |   | -325.87 |   |
| 16Jan2024 | Direct Debit (LLOYDS BANK PLC) |   | -3 |   |
| 15Jan2024 | B/P to: Thomas Fox L'scape |   | -2064 |   |
| 15Jan2024 | B/P to: Bl Heritage Centre |   | -300 |   |
|  |  | Opening balance |  | 57487.38 |