



Blockley Parish Council Annual Meeting

Minutes - Thursday 20th May 2021 7.00pm, St George's Hall, Blockley.

Present: Cllrs – Tom Bradley, Jon Bryan, Paul Baines, Ben Cowles, Charlotte Goldring, Jenny Lidsey, Eleanor Thorneycroft and Clare Turner

Cllr Sue Jepson (District Councillor)

The Clerk/RFO: Sarah Longbottom

Members of the public: 0

1. Election of Chair and Vice-Chair of the Parish Council

Tom Bradley and Jon Bryan received four votes each, Tom Bradley executed his casting vote to appoint himself as Chair of Blockley Parish Council. Jon Bryan was elected as Vice-Chair unanimously. The Chair and Vice Chair signed the 'acceptance of office' form.

2. Welcome and apologies for absence: none

3. Items for Any Other Business – First aid course dates

4. Declarations of Interest and Dispensations for items on the agenda: TB and JL are the council representatives of the St George's Management Committee

5. Appointment of Lead Councillors: Burial Grounds JB, Finance BC, Planning ET (Blockley properties) and BC (Aston Magna, Draycott, Northwick and Paxford properties), Youth JL, Health and Well-being JL, Communications/Community JB and Recreation is to be full council responsibility.

6. Appointment of committees and working groups: Personnel Committee PB, ET and JB and Environmental Sustainability working group JB, PB and CT.

7. Public Participation – None

8. RESOLVED to approval of the minutes of the Parish Council Meeting of 15th April 2021 and Extraordinary Meeting of 4th May 2021; minutes of both meetings were unanimously agreed to be an accurate record of the meeting.

Matters arising:

Minute reference	Action (responsibility) from 15 th April 2021	Status
15.10.2020: 16.1	TB is to arrange the SGH Management Committee to meet with The Heritage Society and discuss the payment of the reinstatement valuation	Referred to the SGH management committee
18.03.21:9.5.1	Clerk is to circulate a response supporting the 'Restoring Your Railway' programme in principle but declaring environmental concerns	Complete
18.03.21:10.1.1	A working meeting with all councillors is to be scheduled to discuss Churchill Close options ahead of a proposal being brought to April's full council meeting	Complete
18.03.21:11.3.1	CT and Clerk to gain an understanding of potential revenue and obtain installation costs for EV charging points.	Deferred to June agenda
15.04.21:9.4	The Financial Regulations Policy 2021 is to be amended with members allowances paid in arrears and proposed at the May meeting	Item 11.8
15.04.21:10.1	A consultation document to generate awareness of a mowing regime to improve biodiversity is to be drawn up by CT	Deferred to June agenda
15.04.21:12.1	Further meetings are to be arranged with contributors of the Station Road phone box refurbishment by ET	Deferred to June agenda

Initials _____

9. County and District Councillors' updates
Cllr Sue Jepson deferred a monthly update and informed council that she would give an annual summary at the annual parish meeting following the annual council meeting.
10. Planning: all current planning applications were reviewed. A comment regarding road pressure is to be submitted for application 20/03496/FUL. CDC planning to officer to decide all other applications.
11. Finance: – Cllr Cowles circulated a Finance Report for 1st April 2021 – 14th May 2021 detailing all accounts held by the council.
 - 2 RESOLVED to accept the internal audit report, proposed BC, seconded JB, unanimous.
 - 3 RESOLVED to approve the parish asset list, proposed BC, seconded JB, unanimous.
 - 4 RESOLVED to accept the bank reconciliations of 31.03.21 and signed by the Chair, proposed BC, seconded JB, unanimous.
 - 5 RESOLVED to approve the 2020/21 Annual Governance Statement (AGAR part 1) proposed BC, seconded JB, unanimous.
 - 6 RESOLVED to approve the 2020/21 Annual Accounting Statement (AGAR part 2) proposed BC, seconded JB, unanimous.
 - 7 RESOLVED to approve expenditure from 1st April 2021 – 14th May 2021 proposed BC, seconded TB, unanimous.
 - 8 RESOLVED to approve the Financial Regulations Policy 2021 with an addition that stipulates that councillor allowances are paid in arrears, proposed BC, seconded TB, unanimous.
 - 9 RESOLVED to approve the Standing Orders 2021, proposed BC, seconded JB, unanimous.
 - 10 RESOLVED to appoint Pen Underwriting as Blockley Parish Council insurers after reviewing three schemes from the broker Came and Company, proposed BC, seconded PB, unanimous.
12. Youth and recreation:
 - 1 RESOLVED to approve Greenfields proposal of new play area equipment for Paxford play area at a cost of £22,862, proposed CG, seconded BC, unanimous.
 - 2 RESOLVED to purchase Robina Double Tower with Spider Net for Churchill Close play area at a cost of £12,500, proposed CG, seconded TB, unanimous.
 - 3 RESOLVED to commission Rubicon to run a skate workshop at a cost of £200, proposed PB, seconded JB, unanimous.
 - 4 RESOLVED to begin the process of commissioning a youth service and the tendering document is to be drawn up, proposed by JL, seconded CG, unanimous.
13. Health and Well-being:

RESOLVED to purchase a new defibrillator for Blockley village at a maximum cost of £1,500 to allow for a ZED AED 3 Semi Auto Defibrillator to be purchased if Listed Building Consent is not permitted, proposed JB, seconded PB, unanimous.
14. RESOLVED to agree that the largest halls are to host the parish council meetings since the legal reinstatement of face to face council meetings from May 6th 2021. Use of the smaller halls will be reviewed as the Government review restrictions. Meetings are to remain on the third Thursday of the month at 7pm. No ordinary meetings are held in the months of August and December.
15. Clerk's update and correspondence log was circulated to members ahead of the meeting.
 - A request for an additional dog waste bin on Station Road has been declined at the current time due to operators being at full capacity.
 - The owner of the property adjacent to the war memorial in Paxford has informed the parish council that they are replacing the metal railings. Councillors instructed the Clerk to apply for Listed Building Consent and/or planning permission to replace the railings with like for like railings.
 - An enquiry has been received as of the ownership of the metal gates at the entrance to Churchill Close and access driveway to Mill Cottages, initial review of deeds and land registry does not signify the gates as owned by Blockley Parish Council; Clerk to feedback

to enquirer.

16. Any other business – The original dates of the first aid courses are to be pushed back to ensure that the halls can permit 16 delegates.

17. Date of Next Meeting: Thursday 17th June 2021. Jubilee Hall

Meeting closed 8:01pm.

Approved by Blockley Parish Council:

Signed.....

Print.....

Date.....

Minute reference	Action (responsibility) from 21 st May 2021	Status
18.03.21:11.3.1	CT and Clerk to gain an understanding of potential revenue and obtain installation costs for EV charging points.	
15.04.21:10.1	A consultation document to generate awareness of a mowing regime to improve biodiversity Is to be drawn up by CT	
15.04.21:12.1	Further meetings are to be arranged with contributors of the Station Road phone box refurbishment by ET	
21.05.21:15.1	Clerk to apply for Listed Building Consent and/or planning permission to replace the railings with like for like railings	
21.05.21:15.2	Review of deeds and land registry does not signify the gates at Mill Cottages/Bowling Green Entrance/Churchill Close are owned by Blockley Parish Council; Clerk to feedback to enquirer	
21.05.21:15.1	The original dates of the first aid courses are to be pushed back to ensure that the halls can permit 16 delegates, Clerk to inform provider	

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