

Community Emergency Plan for Draycott Village in the Parish of Blockley

1. PURPOSE

Definition of an emergency

An emergency/major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to day activities.

Aim of the Community Emergency Plan is

to increase resilience within the local community before, during and after emergencies, and to link into the Gloucestershire County Council, district councils and emergency services' emergency response structures. This Plan documents how Draycott would respond in an emergency situation e.g. while awaiting the assistance of statutory authorities /emergency services, or in support of them. **It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.**

Objectives

- Identify the risks to the community and relevant response actions
- Identify vulnerable people / groups in the community
- Identify resources in the community available to assist during an emergency
- Provide key contact details for the Community Response Team, Key Community Resources, the Emergency Services and Local Authorities

2. COMMUNITY RESPONSE GROUP (CRG)

. Copies of this Emergency Plan are restricted, and will be held by the CRG members.

Name	Tel:	Email:	Postal address
Mrs Kim McQuail*	01386 700660	Kim@mquail.net	Myrtle Cottage, Post Office Lane, Draycott, GL56 9JZ
Mr Richard Milner	01386 701650	richie4@me.com	Tigh-na-Sith, Wydelands, Draycott, GL56 9LA

3. POSSIBLE EMERGENCIES AND RISK ASSESSMENT

Risk assessment of the types of emergencies that would have an impact on our community and how local emergency planning could help.

Type of emergency	Potential risks	Actions to address those risks
<i>Traffic accident at key junction</i>	<i>Travellers in the queues behind are stuck for some hours</i>	<i>Identify alternative routes, including ones appropriate for HGVs, and inform police Open up Place of Safety (Village Hall) for tea, coffee, toilets</i>
<i>Flooding</i>	<i>Displaced persons</i>	<i>Open Draycott Mission Hall</i>

4. ACTIVATION OF THE PLAN

This plan will be activated when an emergency has occurred or if warnings are received, prior to an anticipated event. It will also be activated when emergency services need support or are not able to attend immediately e.g. in severe weather.

If this is the case, the CRG in 2 above will assess the situation, and consult with the **District Emergency Planning Liaison Officer** (DEPLO) at Cotswold District Council via 01285 623000 or (out of hours) 0845 303 9729. The CRG will then put all or part of the Plan into effect as appropriate.

5. COMMUNITY RESOURCES

Volunteers have indicated what tasks they may be prepared to carry out if an emergency occurs and what resources they can offer.

Amended 16/03/2013



(*add names/contact details/ offers of help into table below, to be contacted by CRG as needed.)

Name	Contact	Offer of help/ resources
Kim McQuail	01386 700238	Open Draycott Mission Hall
Richard Milner	01386 701650	Direct traffic, help the vulnerable to safety

The information in this list is restricted to the Community Response Group. It is not for general distribution. Unrestricted copies of the Plan may be made available by deleting this contact list before distribution. Please send an **electronic** copy of the **unrestricted emergency plan** to the **District Emergency Planning Liaison Officer at Cotswold District Council** (emergency.planning@cotswold.gov.uk) and Gloucestershire County Council Civil Protection Team (civilprotectionteam@glosfire.gov.uk)

Local Place of Safety

District councils are responsible for setting up a central rest centre during an emergency. However, it may be necessary to set up a temporary place of safety within the community e.g. for visitors or for people evacuated from their homes. The CRG will contact the keyholder and other volunteers as necessary.

Place of Safety (full address)	Contact Name	Telephone No.
Draycott Mission Hall, Draycott, GL56 9LW (just past the old telephone box)	Kim McQuail	01386 700660

During an emergency, volunteers will keep a record of actions taken and enter them in a central log (attached) so that they can be evaluated, and the plan altered if necessary. Information can be entered at the time, or directly after the emergency.

6. COMMUNICATION AND CONTACTS

Contact details for statutory authorities, emergency services can be found below.

Organisation	Tel:	Website:
Emergency Services	999	
Cotswold District Council	Office Hours:01285 623000 or Out of Hours: 0845 303 9729 & ask for Major Incident Emergency Pager Officer	www.cotswold.gov.uk
Gloucestershire County Council	01452 425 000	www.gloucestershire.gov.uk
Gloucestershire Highways	08000 514 514	www.gloucestershire.gov.uk/highways
NHS Glos	0300 421 1500 (daytime) 0300 421 0220 (out of hours)	www.nhsglos.nhs.uk
Environment Agency		
General Enquiries	08708 506 506	www.environment-agency.gov.uk
Floodline	0845 988 1188	
Water company		
Thames Water	0845 9200 800	www.thameswater.co.uk
Severn Trent Water	0800 783 4444	www.stwater.co.uk/
Bristol Water	0845 702 3797	www.bristolwater.co.uk
National Grid (Gas Leaks)	0800 111 999	www.nationalgrid.com
Western Power Distribution (Power cuts)	0800 365 900	www.westernpower.co.uk
Local Village Agent Carol Stockman	07789 926 291	

7. PLAN REVIEW AND UPDATE

Amended 16/03/2013



In order to keep this plan up to date, contact lists will be revised as needed, and the plan reviewed **3 months by the Parish Council.**

Logging sheet

NAME OF COMMUNITY: **Draycott (Parish of Blockley)**

During an emergency, information about actions taken by the community will be captured using the following sheet.

Date	Time	Information / Decision / Action	Initials